

Before and After School Care Program

- **PURPOSE & GOAL:** GLOBE Charter School has designed our FREE Before and After School Care Program to help support the parents and guardians who have challenging work schedules and long travel times. This program will provide student(s) an added extension to their educational day with enrichment resources which will help their student be successful, not only here in school but in life.

BEFORE SCHOOL CARE: Opens at 6:00 am

- GLOBE students may be dropped off between 6:00 am - 7:35 am
- Arriving students must check-in, with the Staff Personnel, by their Parent/Guardian
- Students will remain in the building until 7:35 am and then be released to breakfast or outside recess
- Students will be allowed to read, work on computers, or do homework during this time

BREAKFAST / OUTDOOR RECESS: 7:35 am – 7:55 am

- Students will be taken, by Staff Personnel, to the cafeteria for breakfast or to the play yard for recess

SCHOOL DAY: 8:00 am – 3:00 pm

- Students will attend their regular daily homeroom class schedule
- GLOBE students who will be going to After School Care Program will be taken to the program, by their homeroom teacher and checked in with Staff Personnel

AFTER SCHOOL CARE: Ends at 6:15 pm

- Our After School Care Program will offer a safe environment for student enrichment and relaxation

- GLOBE After School Staff Personnel will provide enrichment activities such as, but not inclusive to:

Homework Support	Reading Clubs
Math Clubs	Home Economic Activities
Mentoring	Electronics
Sports	Cheerleading
Art	Music
Games	Computer
- GLOBE students will be dropped off and checked into the After School Program by their homeroom teacher at 3:15 pm
- Snack Time will be from 3:15 pm – 3:30 pm. **Students will need to provide their OWN after school snack and drink.**
- Parent/Guardian may check-out students, with Staff Personnel, anytime between 3:15 pm – 6:15 pm
- LATE Pick up AFTER 6:15 pm will result in a FEE of \$1.00, per minute LATE, and payment must be payable within a week. If not paid, the student MAY NOT attend the Before or After School Care Program anymore and forfeit their spot to another student on the waiting list.

PROGRAM CAPACITY:

- We will allow 30 GLOBE students for both the Before and After School Care Program
- Those 30 GLOBE students may or may not be the same students for both Before Care and After Care Program
- If we have more than 30 students who are interested, GLOBE will offer a waiting list OR we will look into hiring more Staff Personnel

LOGISTICS:

- All before and After School Care Staff Personnel will be background checked.
- All Staff Personnel will be hired from within GLOBE Charter School first.
- GLOBE Charter School will not provide Before or After School Care on non-school days or inclement weather days.
- The same rules apply to the Before and After School Care Program as to GLOBE Charter School for disciplinary actions.

- NO Medications will be given out to students during the Before and After School Care Program.
- If a student becomes ill a Parent/Guardian will be contacted to come and pick up his/her student.

FORMS:

- Parents/Guardians will be responsible for completing and returning all applicable forms for registration to the GLOBE front office.

VISITORS AND PICKUP:

- We will follow the same procedures as GLOBE Charter school
 - ALL visitors MUST show a picture ID and sign out student(s)
 - Intoxicated Parents/Guardians WILL NOT BE ALLOWED TO PICK UP student(s)